



A Niagara Region Charity Providing
Educational, Recreational, and Respite Programs
for Children and Youth with Special Needs

Weekend Respite Volunteer Job Description

Please note that the following requirements are subject to change depending on the program and/or need of the client. Red Roof Retreat reserves the right to accept or deny volunteers at their discretion.

Qualifications:

- ✓ 18 years of age or older
- ✓ Police Check & Medical Certificate (with current TB test)
- ✓ Flexible
- ✓ Able to follow directions independently
- ✓ Good initiative
- ✓ Good verbal communication skills
- ✓ Willing to learn
- ✓ Willing to ask questions
- ✓ Mature and responsible
- ✓ Reliable

Job Requirements:

- ✓ Willingness to commit to a minimum of 4 hour shift (Friday, 5-9pm; Saturday, 9am-9pm; Sunday 9am-4pm)
- ✓ Work 1:1 with clients who may present physical or behavioural challenges (ie. hitting, kicking, running, use of inappropriate language)
- ✓ Assist in lifting, transferring or transporting clients in wheelchairs
- ✓ Assist staff in providing personal care to clients
- ✓ Work alongside clients to encourage and help to participate in activities as directed by staff
- ✓ Follow directions according to Red Roof Retreat staff
- ✓ Initiate play and/or activities with client when needed
- ✓ May need to help feed clients
- ✓ Assist in maintaining cleanliness of residence
- ✓ Assist staff in meal preparations
- ✓ Keep all information confidential
- ✓ Participate in community outings with clients & staff (including swimming)
- ✓ Ask questions when unsure
- ✓ Report to staff with concerns or witness of anything unusual
- ✓ Sign in and out on each shift

Red Roof Retreat will provide training to all volunteers on above requirements

Please note that volunteers will never be left alone with Red Roof Retreat clients .

Cell phones are not permitted to be out at any Red Roof Retreat program.

All volunteers are required to come prepared with a bathing suit & towel, plenty of snacks, water and a lunch.

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